



VAN LOAN SCHOOL

AT ENDICOTT COLLEGE

Tuition and Fees 2018–2019

UNDERGRADUATE

Undergraduate degree application fee (non-refundable)	\$25
Undergraduate degree per credit hour	370
ESL Level 0, 1, 2, 3 per course	150
ESL Level 4 and 5 per credit hour	370
Undergraduate registration fee	25
APL assessment fee (in addition to APL tuition)	750
APL extension fee	75
APL book fee	50
Van Loan School Audit fee for an undergraduate course	200
Day School tuition rate (per credit)	994
Day School part-time Curricular Fee (per semester)	225
Day School Audit Fee (3 credit course)	600

GRADUATE

Master's degree application fee (non-refundable)	\$50
M.Ed. per credit hour	492
M.B.A. per credit hour	739
M.B.A. Curricular Fee	
The fee of \$1350 is billed per course	
(in addition to tuition) as follows:	
Full-time M.B.A. program per course	113
Experienced Professional M.B.A. per course	97
M.S. in Information Technology per credit hour	739
M.S. in Bioinformatics per credit hour	739
M.S. in Homeland Security per credit hour	703
M.S. in Nursing per credit hour	775
M.A. in Interior Architecture per credit hour	775
Interior Architecture Master's Dissertation III Extended	1,200
Applied Behavior Analysis Courses per credit hour	569
Autism Courses per credit hour	569
TIES– Integrative Learning Programs per semester	7,378
Graduate Audit Fee (3 credit course)	230
M.B.A. Audit Fee (3 credit course)	295

CERTIFICATE PROGRAMS

Certificate Application Fee (non-refundable)	50
Autism	569
BCBA	569
Cybersecurity	703
Nursing	775
Social/Emotional Development	492

DOCTORAL

Doctoral degree application fee (non-refundable)	\$50
Ed.D. per semester	5,384
Ed.D. curricular fee, per semester	750
Non-matriculated student tuition for	
one 3-credit Ed.D. course	2,692
plus a curricular fee of	375
Ph.D. in Applied Behavior Analysis per semester	6,363
Non-matriculated student tuition for one	
3-credit Ph.D. course	3,182
Ph.D. in Nursing per semester	5,305
Non-matriculated student tuition	
for one 3 credit Ph.D. Nursing course	2,652
Doctoral Continuation fee	1,200

OTHER FEES:

Endicott employee registration fee per course	\$25
Late registration/late payment fee	50
Returned check fee	50
Graduation fee	200
Official transcript fee (each)	6
Materials fee, if any, will be noted in the course description.	

Payment

All tuition and fees are due at time of registration. Payment methods in person include cash or check. ACH payment, International Wire Transfer, Mastercard, Visa, American Express, and Discover are accepted online. Visit www.endicott.edu/vanloan/bursar.

Student Health Insurance

In compliance with the Commonwealth of Massachusetts program of Universal Health Care, institutions of higher education are required by law to ensure that undergraduate students registered for 12 or more credits per semester and graduate students registered for nine or more credits per semester are enrolled in a qualified health insurance plan. If you are not enrolled in such a plan, you must enroll in the plan offered through Endicott College. Cost of coverage is \$2,794 for undergraduate students and \$3,275 for graduate and doctoral students. The plan year is 2018-2019.

Financial Aid

Financial Aid is available for eligible students who are matriculated in a program. Students should visit <https://vanloan.endicott.edu/admission-registration/financial-aid> for application information.

Housing

Housing and meal plan options are available for full-time, matriculated graduate or undergraduate students. Please contact the Office of Residence Life at 978-232-2177 for more information.

Withdrawals/Refunds

Withdrawal from a course must be requested officially in writing and delivered to the Office of the Assistant Registrar at the Van Loan School, either in person or via email at vlregistrar@endicott.edu. Failure to withdraw officially from a course once it has commenced will result in a grade of "F" on the college transcript.

Refunds are permitted according to the date the withdrawal request is received:

For courses that are less than 2 weeks:

- 100% of tuition if requested before the start date of the course;
- 50% if requested before the second day;
- No refund after the second day.

For courses that have 2 to 7 weeks:

- 100% of tuition if requested before the start date of the course;
- 50% if requested at any time before the second week;
- No refund after the start of the second week.

For courses that have 8 to 12 weeks:

- 100% of tuition if requested before the start date of the course;
- 75% of tuition if requested by the second week;
- 50% of tuition if requested by the third week;
- No refund after the start of the third week.

For semester-long Undergraduate courses:

- 100% of tuition before the start of the semester;
- 80% of tuition within the first week of the semester;
- 60% of tuition within the second week of the semester;
- 40% of tuition within the third week of the semester;
- 20% of tuition within the fourth week of the semester;
- No refund of tuition the fifth week and after.

For semester-long Graduate and Doctoral Programs:

- 100% of tuition and doctoral fee if requested prior to the start of the semester;
- 75% of tuition (no refund of doctoral fee) within one week of the first class of the semester;
- 50% of tuition (no refund of doctoral fee) within two weeks of the first class of the semester;
- No refund of tuition or doctoral fee after fifteen days of the first class of the semester.

Please note: Application and registration fees are NOT refundable.

Endicott College complies with the refund policies as outlined in the Higher Education Amendments of 1998. First-time students who receive Title IV assistance should contact the Financial Aid Office to obtain the Title IV refund policy or review online in the college catalog at <http://catalog.endicott.edu>

REGISTRATION OPTIONS

Online: Matriculated students may register online through MyEndicott, the student database at my.endicott.edu

Email: your completed registration form to vlregistrar@endicott.edu. Please include your payment confirmation number in your email.

Mail: your completed registration form to: The Van Loan School at Endicott College. Please include your payment or payment confirmation number.

Fax: your completed registration form to 978-232-3000. Please include your online payment confirmation number. If you would like confirmation for the receipt of your faxed registration form email vlregistrar@endicott.edu.

In Person: The Van Loan office hours are Monday through Friday, 9:00 a.m. – 5:00 p.m.