



## Committed to Internship, Co-op, & Career Education

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[endicott.edu](http://endicott.edu)

*“Endicott students achieve so much through their three-internship sequence—not only are they able to connect classroom learning to the professional world, and vice versa, but they also develop professional competencies and networks that propel them into successful careers.”*

**Dale McLennan,**  
Dean  
Internship & Career Center

## CAREER READY FROM DAY ONE

**Endicott College graduates boast a degree in one hand and an impressive resume in the other.**

The Internship & Career Center at Endicott is a resource to help students understand the relationship between academic experiences, internship opportunities, and career choices. We provide individual career advising, training seminars, employer events, on campus recruiting, an alumni mentor program, and career assessments to help students and alumni prepare for their future.

### U.S. NEWS & WORLD REPORT

#### Best Colleges 2021

Endicott College was ranked No. 23 out of 176 Northern Regional Universities.

#### Included among:

- Best Colleges for Veterans
- Best Value Schools
- A+ Schools for B Students
- Best Undergraduate Teaching
- Most Students in University Housing

#### Best Colleges 2021

No. 15 for Internships/Co-Ops Nationally

### THE NATIONAL SOCIETY FOR EXPERIENTIAL EDUCATION

Endicott College is the recipient of the 2020 Outstanding Experiential Education Program of the Year Award.

### PRINCETON REVIEW

The Princeton Review has selected Endicott College for inclusion in their *Guide to Green Colleges: 2021 Edition*

### THE CHRONICLE OF HIGHER EDUCATION

#### 2020 Great Colleges to Work For

Endicott College received honors in five of the 12 categories and was again named to the Honor Roll for the eleventh time.



## OUR TIME-TESTED MODEL How the Program Works

### Pre-Internship Sessions

Instruction provided first semester during year one prepares students to search and complete their first and second internships.

### Semester Internship Strategies

Instruction provided junior year prepares students to succeed in semester long internship.

### Semester Internship/Co-op

#### **Fall or Spring Semester**

**Duration:** About 14 weeks, 32 hours per week (duration can be altered for co-op model)

**Credits Earned:** 12

**Number Completed:** 1

(junior or senior year)

**Additional Requirements:** Class one day per week for 14 weeks



### Short-Term Internship

#### **Winter or Summer Intersession**

**Duration:** About 3 weeks

**Credits Earned:** 2

**Number Completed:** 2

(1 freshman year and 1 sophomore year, minimum 120 hours)

Endicott's internship program is staffed by **internship faculty** who are based in their respective academic departments. They help students acquire essential job search skills through required courses, group meetings, individual advising sessions, workshops, and academic coursework.

# UNDERGRADUATE CAREER PLAN



## Explore & Embrace

### **Make the connection between major and career.**

- Meet with Internship & Career Center to discuss career plans.
- Complete Pre-Internship Class (INT 010) and your first-year internship experience (INT 100).
- Meet with internship faculty to plan/search for your first internship.
- Meet with academic advisor to reflect on the experience and plan for your next internship.
- Get involved with campus activities, clubs, and community service projects.



## Experience

### **Continue to grow and explore personally, professionally, and academically.**

- Meet with Internship & Career Center to clarify career plans and choice of major.
- Complete Pre-Internship Class (INT 020) online and your second-year internship experience (INT 200).
- Meet with internship faculty to plan/search for second internship.
- Meet with academic advisor to reflect on the experience and plan for next internship.
- Seek leadership positions in clubs, athletics, and college and community organizations.



## Engage & Lead

### **Zero in on your career goals and secure a semester-long internship.**

- Complete Semester Internship Strategies Class (INT 379).
- Meet with internship faculty to plan/search for semester internship.
- Continue your involvement and leadership in extracurricular activities and community service.
- If you are considering graduate school, start to research programs and application requirements.



## Evolve

### **Work on landing your first job or preparing/applying for graduate school.**

- Meet with Career Center staff to clarify your career plans.
- Complete Semester Internship (480).
- Build your network by attending professional development programs and career fairs.
- Consider completing the Real World Ready course or taking Senior Transitions (EC 400), a one-credit course to help prepare you for life after Endicott.

*We love that Endicott's program emphasizes career planning through exploration and allows students the time and resources to really dedicate themselves throughout the school year to focus on their internships. Having been given the right structure and real-world learning experiences, Endicott candidates really thrive in our culture."*

**Miriam Macedo,**  
Virtual, Inc.

## **OUR EMPLOYERS ARE COMMITTED TO OUR STUDENTS' SUCCESS**

Endicott holds strong relationships with thousands of employers through its internship and on-campus recruitment programs. These vital relationships provide a significant opportunity for our students to network and make connections to launch their careers.

### **Important Recruiting Events at Endicott:**

- On-campus recruiting is welcomed in late September to early November and mid-February to early April.
- The annual Internship, Co-op, & Career Fair is held every February for employers to share internships/co-ops and jobs with students from every major.
- Meet the Firms is geared toward accounting, finance, and actuarial majors and takes place in the fall.

### **Other Ways for Employers to Engage with Our Students:**

- Industry exploration nights
- Class presentations
- Host interns
- Career labs
- Mock interviews
- Employer in residence
- Post internships and jobs on Handshake: **[endicott.joinhandshake.com](https://endicott.joinhandshake.com)**





## Time-lines for posting on Handshake:

### For Short-Term Internships:

Winter Interns: post August–November for January start date

Summer Interns: post January–May for summer start date (*flexible start date*)

### Semester Internships/Co-ops:

Fall Interns: Post January–June for a September start date

Spring Interns: Post August–December for a January start date

Summer Interns: Post September–April for a May start date

*For employers that do co-ops, we can alter the schedule so that students will be available to complete your co-op.*

## Responsibilities for Employers Hosting Interns/Co-ops

- Provide opportunity in major field of study
- Designate one internship/co-op supervisor to provide ongoing supervision and mentoring
- Establish and communicate clear goals and expectations via a discussion about the learning agreement
- Provide a workspace if the internship is on-site; virtual internships are permitted
- Provide a thorough orientation
- Complete a final evaluation
- Sign off on timesheets
- Participate in a visit (usually for semester internships/co-ops) or a phone call with a faculty member

## WE LEND THE SUPPORT YOU BUILD THE SUCCESS

Great success begins with amazing support. At Endicott, our faculty and staff's top priority is your success. From networking events and internship fairs, to mentor programs and employer visits, we make sure you're surrounded by opportunities frequently, as well as early on.



### 2019 graduates

98%

**employed or  
in graduate  
school**

90%

**of full-time  
employment  
is related to  
degree**

91%

**say internship  
prepared them  
for current role**

45,156

**jobs & internships  
posted for students &  
alumni on Handshake**

576

**employers  
visited  
Endicott**

1,778

**students attended  
Internship & Career  
Center events**

*I learned how I work in a collaborative environment, what organization systems helped me, how to handle a long commute, and how to balance work with the rest of my activities."*

**Abigail Keim, B.S. Biology/Biotechnology  
& Psychology '19**

State Street Corporation

76%

**Employed full-time within 12 months**

*Each time I left your office I felt 100% better than when I first entered. I had a rocky beginning to my semester-long internship, but I ended it, and I took a job working with the lab because you taught me that it is okay to advocate for myself."*

**Charlene Preys, B.S. Biology '20**  
Graduate School at MGH Institute  
of Health Professions for M.S.  
in Genetic Counseling



# RESOURCES FOR OUR STUDENTS

## Individual Appointments

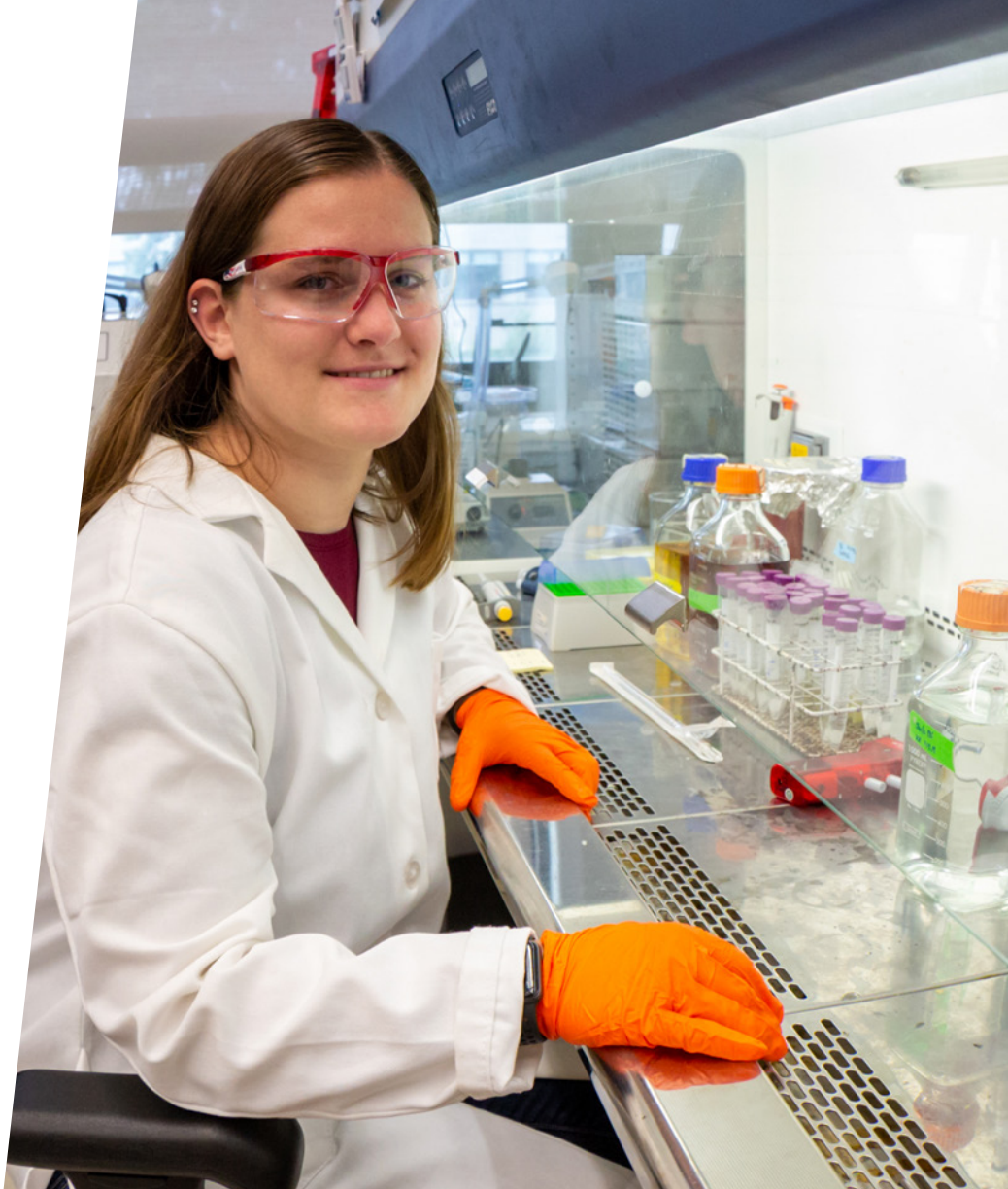
- Career/major choice
- Internship/job search
- Resume/cover letter feedback
- Grad school advice
- Interview prep

## Career Exploration

- TypeFocus
- SkillScan
- YouScience
- What Can I Do with This Major?

## Career Resources

- The Nest/Gull2Gull Mentoring Program
- Handshake
- Gull Guide
- InterviewStream
- Real World Ready course



# KEY INTERNSHIP SITES

## Arts & Sciences

Nike | Dermalytica | NOAA | Jimmy Fund  
Massachusetts General Hospital | Supreme  
Court of the United States | Boston Police  
Department | Hopeful Journeys Educational  
Center, Inc. | Office of the Attorney  
General | Adeptrix

## Business

Puma | Raytheon | St. Jude Children's Research  
Hospital | Wells Fargo | John Hancock  
Investment Management | iRobot Corporation  
Fidelity Investments | Deloitte | PwC | State  
Street Corporation | IBM | American Red Cross  
The Kraft Group | Converse

## Communication

Viewpoint Creative | Bravo & Oxygen Emerging  
Media Team | Museum of Fine Arts Boston  
Gannett, Inc. | Hill Holliday | Boston Magazine  
Boston Red Sox | Cercone Brown Company  
Virtual, Inc. | King Fish Media

## Education

The School of Education partners  
with, among others, the following school  
districts: Beverly | Manchester-Essex  
Salem | Gloucester | Newburyport  
Hamilton-Wenham | Tri-town (Topsfield)  
North Andover | Marblehead | Reading  
Revere | Everett

## Hospitality Management

Four Seasons Hotel | The Catered  
Affair | Disney College Program  
PSP Imports | Entertainment Cruises  
Aramark at Fenway Park | Omni  
Mount Washington Resort | Novotel  
The Golf Club at Turner Hill  
The Peabody Essex Museum  
Trigon Hotel

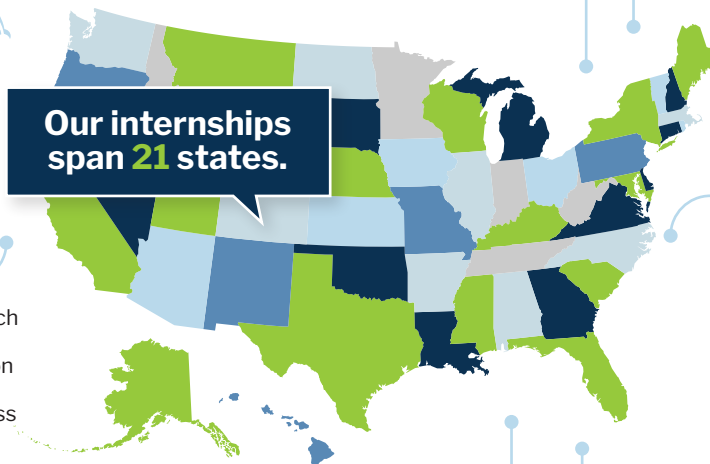
## Sport Science

Boston Bruins | Boston Celtics  
TB12 Sports Therapy | Special  
Olympics Massachusetts  
TD Athletes Edge | Project CHILLD  
North Shore Medical Center  
North Shore Physicians Group  
Comcast | Bauer Hockey  
New England Patriots | Sports  
Medicine North | Massachusetts  
General Hospital

## Visual & Performing Arts

Dana Farber Cancer Institute | Express  
Yourself | Bergmeyer Architects | Holly  
Nichols Illustration | Hasbro | IA Interior  
Architects | Gensler | Winter Street  
Architects | Perkins & Will Architects  
IMB | North Fork Design Co. | Boston  
Magazine | Boston Celtics | The  
Peabody Essex Museum | Boston Press  
Photographers Association | Museum  
of Fine Arts Boston | Marie Claire  
HOK Architects

Our internships  
span 21 states.



## Nursing (Clinical Sites)

Beverly Hospital | Boston Children's  
Hospital | Boston Medical Center  
Brigham and Women's Hospital | Lahey  
Hospital & Medical Center | Lawrence  
General Hospital | Massachusetts General  
Hospital | North Shore Medical Center  
Shriners Hospitals for Children  
Tufts Medical Center

# STUDY ABROAD

Students interned or studied abroad in the following locations in 2019-20:

Australia, Bahrain, Canada, Costa Rica, Czech Republic, Denmark, France, Germany, Greece, Hong Kong, India, Ireland, Israel, Italy, Japan, Korea, Morocco, Netherlands, New Zealand, Panama, Senegal, Spain, Switzerland, Thailand



**Graduates with international experience**



**Short-term study/ internships abroad (2019-20)**



**Full-semester study/ internships abroad (2019-20)**

## GRADUATE SCHOOLS & PROFESSIONAL STUDIES

**26% of 2019 graduates are enrolled in graduate school or pursuing graduate education.**

American International College / Boston College / Boston University / Boston University School of Medicine / Endicott College / Florida State University / Geisel School of Medicine at Dartmouth / Indiana State University / Johns Hopkins University / Lesley University / Long Island University / Mercy College / Merrimack College / MGH Institute of Health Professions / Nazareth College of Rochester / New England School of Law / New York Chiropractic College / North Carolina State University / Northeastern University / Plymouth State University / Sacred Heart University / Salem State University / Simmons University / Springfield College / Suffolk University Law School / Teachers College, Columbia University / Thomas College / UConn Graduate School of Social Work / University of Bridgeport / University of California / Riverside University of Maine / University of Massachusetts Lowell / University of Michigan / University of New England / University of Nottingham / University of San Diego / University of Southern Maine / Wake Forest University School of Law / Western New England University



# DEGREE PROGRAMS

## Academic Schools

Arts & Sciences

Business

Communication

Education

Hospitality Management

Nursing

Sport Science

Visual & Performing Arts

### School of Arts & Sciences

Applied Mathematics

Actuarial Science

Bioengineering

Biology & Biotechnology

Secondary Education

Computer Science

Criminal Justice

Engineering

English

Creative Writing

Literature & Language

Secondary Education

Environmental Science

Secondary Education

History

Public History

Secondary Education

Liberal Studies

Individually Designed Major

Mathematics

Secondary Education

Political Science

Psychology

### Curtis L. Gerrish School of Business

Accounting

Business Management

Entrepreneurship

Finance

Healthcare Management

International Business

Marketing

### School of Communication

Communication

Digital Media

Digital Journalism

TV/Film Production

Marketing Communication/Advertising

### School of Education

Education

Educational Studies

Early Childhood

Elementary

Secondary

### School of Hospitality Management

Hospitality Management

Events Management

Food & Beverage Entrepreneurship

Hotel & Resort Management

### School of Nursing

Nursing

RN to BSN

### School of Sport Science

Exercise Science/Pre-Professional

Athletic Training 3+2 (B.S./M.S.)

Exercise Science

Allied Health

Sport Management

### School of Visual & Performing Arts

Architectural Studies

Art Therapy

Expressive Arts Therapy

Graphic Design

Interior Architecture

Performing Arts

Dance

Music

Theater

Photography (B.S. & B.F.A.)

Studio Art

2-D

3-D

Intermedia Digital Media & Mixed Media

### Master's Programs

Applied Behavior Analysis (ABA)

ABA & Mental Health

ABA & Organizational Behavior Management

ABA & Childhood Clinical Disorders

Business Administration

Over 18 concentrations available

Education

Higher Education Leadership

Integrative Learning

Montessori Integrative Education



**Organizational Management**  
**Organizational Behavior & Learning**  
**Social Emotional Development**  
**Educator Preparation**  
     Administrative Leadership  
     Early Childhood Education  
     Elementary Education  
     Reading & Literacy Instruction  
     Secondary Education  
     Special Education: Deaf & Hard of Hearing  
**Special Education: Moderate Disabilities**  
     Special Education: Severe Disabilities  
**Teaching Fellows**  
**Healthcare Management**  
     Health Informatics  
     Operations Management  
     Public Administration  
     Information Technology Management  
**Operations Management**  
**Public Administration**  
**Information Technology Management**  
**Homeland Security Studies**  
**Information Technology**  
     Health Informatics  
     Technical  
**Interior Architecture**  
     First Professional  
     Post Professional  
**Nursing**  
     Family Nurse Practitioner  
     Global Health Nursing  
     Nursing Education  
     Nursing Administration  
**Sport Leadership**

## Fifth Year Programs

Applied Behavioral Analysis (M.Ed.)  
 Business Administration (MBA)  
 Education (M.Ed.)  
 Interior Architecture (M.A.)  
 Homeland Security Studies (M.S.)  
 Nursing (M.S.)  
 Sport Leadership (M.S.)

## Doctoral Programs

Applied Behavioral Analysis (Ph.D.)  
 Educational Leadership (Ed.D.)  
 Nursing (Ph.D. & DNP)

## Graduate-Level Certificate Programs

Applied Behavior Analysis  
 Autism  
 Cybersecurity  
 Gender and Sexuality in Education  
 International Education Administration  
 Elementary Education  
 Family Nurse Practitioner (Post-Master's)  
 Nursing Administrator (Post-Master's)  
 Nursing Educator (Post-Master's)  
 Online Teaching & Learning  
 Secondary Education  
 Social & Emotional Development  
 Social Justice Education  
 Special Education: Moderate Disabilities  
 Special Education: Severe Disabilities

# VAN LOAN SCHOOL

## Adult Undergraduate Degree Programs

**Associate in Science (A.S.)**  
 Business, Computer Science  
 Criminal Justice  
 Integrated Studies

**Bachelor of Arts (B.A.)**  
 Liberal Studies

**Bachelor of Science (B.S.)**  
 Business Management  
 Criminal Justice  
 Liberal Studies  
 Nursing (RN to BSN)  
 Psychology





**90% of full time employment is related to degree.**





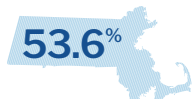

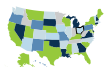

**Internships during 2019-20 took place in 25 states plus District of Columbia and 16 countries.**



**95% of students who entered 10 years ago are employed. The state average for four-year institutions is 90%. [collegescorecard.ed.gov](http://collegescorecard.ed.gov)**

## DEMOGRAPHICS

### of Traditional Undergraduate Students–Fall 2018

|   |   |                                    |   |  |  |
|---|---|------------------------------------|---|--|--|
| <p><b>2,854</b><br/>Full-Time Students</p>  | <p>36%  64% <br/>Gender Mix</p> | <p><b>19.7</b><br/>Average Age</p> | <p>From Massachusetts<br/><br/><b>53.6%</b></p> | <p><b>35%</b><br/>From Other New England States</p>  | <p><b>11.2%</b><br/>From Outside New England</p>                         |
| <p><br/><b>1.2%</b><br/>Nonresident Alien (temporary visa)</p> | <p><b>1.6%</b><br/>Other International<sup>1</sup></p>  | <p><b>8.7%</b><br/>Minority</p>    | <p><b>33</b><br/>States Represented<br/></p>   | <p><br/><b>33</b> Countries Represented</p> | <p><b>Top International Countries</b><br/>Japan<br/>Panama<br/>Spain</p> |

<sup>1</sup> (Includes temporary visas, resident aliens, dual citizens, and students living abroad)





## CONTACT US

### Internship & Career Center

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[endicott.edu/internships](https://endicott.edu/internships)

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