

## PEER WRITING TUTOR APPLICATION

**Deadline Extended - Due 4/6/2018**

Name: \_\_\_\_\_ Class Year: \_\_\_\_\_

ID # \_\_\_\_\_ Campus Mailbox #: \_\_\_\_\_

Cell Phone #: \_\_\_\_\_

Email address: \_\_\_\_\_

Major: \_\_\_\_\_ Minor/Conc.: \_\_\_\_\_ GPA(cumulative): \_\_\_\_\_

Please list all Writing Designated (WD) courses you have taken or are taking at Endicott. Include your grade or projected grade for each.

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To apply to be a peer writing tutor, please submit the following:

\_\_\_ This form, completed.

\_\_\_ A cover letter that discusses

- a) Why you want to be a writing tutor.
- b) What skills and experiences you bring to the position.
- c) A brief overview of the assignment that led to your writing sample.
- d) An explanation of why you chose this particular writing sample.

*Note: Please make sure to follow standard cover letter format and to remember to sign the letter.*

\_\_\_ A current resume that has been tailored to this position.

\_\_\_ A writing sample. This sample should be a clean copy, without professor comments or grade, of a 5-10 page paper submitted for an Endicott class.

\_\_\_ A visit to the Writing Center (please check here to indicate that you have visited). All applicants are expected to have met with a Writing Center tutor at least once to discuss their own writing for any class (on or before the application due date).

\_\_\_ A confidential faculty recommendation form (faculty should sign and seal envelope before returning to you or submitting the form directly to the Writing Center).

Please return the application to Dr. David DiSarro, Writing Center Director (LIB 227) or Jennifer Pytel, Program Manager (LIB 221). Applications may be emailed to [ddisarro@endicott.edu](mailto:ddisarro@endicott.edu) or [jpytel@endicott.edu](mailto:jpytel@endicott.edu). *Note: If you would like to apply to be a content-area tutor for a specific class, please contact Allison Muise at [amuise@endicott.edu](mailto:amuise@endicott.edu) or 978-232-2298.*

## PEER WRITING TUTOR RECOMMENDATION

Faculty Name: \_\_\_\_\_ School: \_\_\_\_\_

\_\_\_\_\_ is applying for the position of peer writing tutor.

Recommendations are confidential and will not be seen by applicants. Please assess the student as honestly as possible in the following areas:

|                           |          |      |      |      |
|---------------------------|----------|------|------|------|
| Interpersonal Skills:     | Superior | Good | Fair | Poor |
| Initiative:               | Superior | Good | Fair | Poor |
| Reliability:              | Superior | Good | Fair | Poor |
| Maturity:                 | Superior | Good | Fair | Poor |
| Writing Skills:           | Superior | Good | Fair | Poor |
| Reading Skills:           | Superior | Good | Fair | Poor |
| Critical Thinking Skills: | Superior | Good | Fair | Poor |
| Curiosity and Creativity: | Superior | Good | Fair | Poor |

Additional comments:

Faculty Signature \_\_\_\_\_ Date \_\_\_\_\_

Please enclose this form in an envelope, seal and sign the envelope, and return to Dr. David DiSarro, Writing Center Director (LIB 227) or Jennifer Pytel, Program Manager (LIB 221) by 4/6/18. Thank you!