Endicott Undergraduate School
Student's Permission to Take a Course at Another Institution

Office of the Registrar Endicott College, Beverly, MA 01915

_____

Student ID # Last Name First Name M.I.

_____

Name of Institution Term Attending Class Major

_____

Address of Institution Date You Must Register

Course Number Title of Course(s) Credits

1._____

2._____

3._____

Reason for Request: _____

How will this course be used toward your Endicott Degree:

_____

_____ _____

Signature of Student Date Signature of Academic Dean Date

____ Student has permission to attend the above institution.

_____ _____

Signature of Dean of International Education Date Signature of the Registrar Date
(only needed for Summer Study Abroad)

- A grade below "C" in the above course(s) is unsatisfactory.
- Please note: credits transfer but GPA does not transfer.
- The student should inform the Registrar of the School attended that a transcript of his/her grade(s) should be forwarded to the Office of the Registrar, Endicott, College, Beverly, MA 01915.
- Above named institutions must be regionally accredited to qualify for approval.

revised 09/09/11