

# ENDICOTT COLLEGE

## Request to Withhold or Reverse Withholding of Directory Information

Pursuant to the Family Educational Rights and Privacy Act of 1974, as amended (FERPA), students may choose to request that the College restrict the release of Directory Information without their prior written consent. (See the College's Notice of Student Rights with Respect to Educational Records.) Directory information includes: name, address, telephone number; college email address; major field of study; achievements, degrees, academic awards or honors; dates of attendance; enrollment status; level of study; weight and height if a member of athletic teams, date and place of birth, photograph and participation in officially recognized extracurricular activities.

### **Student Information:**

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Student's First Name      Middle Initial      Last Name

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Permanent Street Address      City      State      Zip Code

Student ID: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

\_\_\_\_ Please withhold my Directory Information.

\_\_\_\_ Please reverse my request to have my Directory Information withheld.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_