

List of 2018 Summer Jobs Available

1. **Office Assistant, Student Affairs;** 1 position (25 hours per week)
Dates: May 21 – August 31
2. **Orientation Assistant;** 3 positions (25 hours per week)
Dates: May 29 – August 24
3. **Office Assistant, Communications & Marketing (TBD)**
4. **Office Assistant, IA/President's Office;** 1 position (10 hours per week)
Dates: May 21 – August 24
5. **Office Assistant, Financial Aid Office;** 1 position (35 hours per week)
Dates: June 4 – August 24 Monday – Friday 9-5
6. **Office Assistant, Center for the Arts;** 1 position (25 hours per week)
Dates: May 21 – September 8
7. **Office Assistant, Registrar Office;** 1 positions (25 hours per week)
Dates: May 23 – August 23
8. **Office Assistant, Van Loan Admissions;** 1 position (25 hours per week)
Dates: May 20- August 20
9. **Office Assistant School of Nursing;** 2 positions (25 hours per week)
Dates: June 4 – August 17
10. **Office Assistant, Internship & Career Center;** 1 position (13 hours per week)
Dates: May 21 – August 24
11. **Front Desk, Post Center;** 4 positions (25 hours per week)
Dates: May 21 – September 5
12. **Weight Room Facility Supervisor, Post Center;** 4 positions (25 hours per week)
Dates: May 21 – September 5
13. **Ice Arena Attendant, Bourque Arena;** 4 positions (25 hours per week)
Dates: May 20 – September 3
14. **Tour Guide, Office of Admission;** 6 positions (35 hours per week)
Dates: June 4 – August 31
15. **Data Entry Assistant, Office of Admission;** 1 position (35 hours per week)
Dates: June 4 – August 31
16. **Summer Resident Assistant, Residence Life;** 5 positions (20 hours per week)
Dates: May 19 – September 2 *Receives Stipend in lieu of hourly rate
17. **Design Assistant, Physical Plant;** 1 position (40 hours per week)
Dates: May 21 – August 31 7:00am – 3:30pm Monday - Friday
18. **Recycling Processor, Physical Plant ;** 2 positions (40 hours per week)
Dates: May 21 – August 31 7:00am – 3:30pm Monday – Friday

19. **Painter, Physical Plant;** 7 positions (40 hours per week)
Dates: May 21 – August 31 7:00am – 3:30pm Monday - Friday
20. **Grounds, Physical Plant;** 14 positions (40 hours per week)
Dates: May 21 – August 31 7:00am – 3:30pm Monday - Friday
21. **Warehouse Assistant, Physical Plant;** 1 position (40 hours per week)
Dates: May 21 – August 31 7:00am – 3:30pm Monday - Friday
22. **IT Help Desk Assistant;** 2 positions (35 hours per week)
Dates: May 21 – August 31
23. **IT Help Desk Technician;** 2 positions (35 hours per week)
Dates: May 21 – August 31
24. **IT Content Transfer Assistant;** 2 positions
Dates: May 21 – August 31