



# Add \$\$ to your **Gull Card**

**This form is only necessary if you are mailing a check  
to the Bursar's Office  
to add money to the student's Gull Card.**

You can avoid long lines at check-in  
if you mail your deposit for the Gull Card prior to the start of school.

Mail your check along with this form to:

Endicott College  
376 Hale Street  
Beverly, Ma 01915  
Attn: Bursar's Office

Student Name: \_\_\_\_\_

Student ID# \_\_\_\_\_

Amount: \$ \_\_\_\_\_

## **Other ways to add money to the student Gull Card:**

- Cash:** Card Value Centers (CVS) are located in the Halle Library and the Callahan Center. CVS machines accept only bills up to \$20.00 denominations. Cash can also be deposited at the Bursar's Office.
- Checks:** Checks can be mailed or dropped off at the Bursar's Office. You may also pay by ACH from checking or savings by using the online payment gateway. There is no charge for ACH.
- Credit Card:** Add money to your Gull Card with Mastercard, American Express, or Discover by using the online payment gateway. There is a 2.65% convenience fee charged for credit card payments. You can no longer call in your credit card to the Bursar's Office.