



## Tuition & Fees, 2019–20

### Undergraduate

Undergraduate degree application fee (nonrefundable) .....	\$25
Undergraduate registration fee .....	\$25
Undergraduate degree per credit .....	\$381
ESL levels zero, one, two, & three per course .....	\$150
ESL levels four & five per credit hour .....	\$381
PLA assessment fee (in addition to PLA tuition).....	\$750
PLA extension fee .....	\$75
PLA book fee .....	\$50
Van Loan School audit fee for undergraduate course.....	\$206
Day school tuition rate per credit.....	\$1,024
Day school part-time curricular fee per semester.....	\$225
Day school audit fee for a three-credit course.....	\$618

### Graduate

Master's degree application fee (nonrefundable).....	\$50
MBA per credit hour .....	\$761
MBA curricular fee .....	.....
The fee of \$1350 is billed per course (in addition to tuition) as follows:	
Full-time MBA program course fee .....	\$113
Experienced professional MBA per course.....	\$97
M.Ed. per credit hour .....	\$507
M.Ed. in athletic administration per credit hour .....	\$512
M.S. in information technology per credit hour .....	\$761
M.S. in bioinformatics per credit hour.....	\$761
M.S. in homeland security per credit hour .....	\$724
M.S. in nursing per credit hour .....	\$798
Family nurse practitioner clinical course fee .....	\$500
M.A. in interior architecture per credit hour .....	\$798
Interior architecture master's dissertation III extended .....	\$1,200
Applied behavior analysis (ABA) courses per credit hour .....	\$586
Autism courses per credit hour.....	\$586
TIES-Integrative Learning Program per semester .....	\$7,599
Graduate audit fee (three-credit course).....	\$237
MBA audit fee (three-credit course).....	\$304

### Certificate programs

Certificate application fee (nonrefundable) .....	\$50
Autism per credit hour .....	\$586
Board Certified Behavior Analyst per credit hour .....	\$586
Cybersecurity per credit hour .....	\$724
Nursing per credit hour .....	\$798
Social/emotional development per credit hour .....	\$507

### Doctoral

Doctoral degree application (nonrefundable) .....	\$50
Ed.D. per semester .....	\$5,546
Ed.D. curricular fee per semester .....	\$773
Non-matriculated tuition for singular three-credit Ed.D. course .....	\$2,773
Non-matriculated fee for singular three-credit Ed.D. curricular course .....	\$375
Ph.D. in ABA per semester .....	\$6,554
Non-matriculated tuition for a singular three-credit Ph.D. in ABA course .....	\$3,277
Ph.D. in nursing per semester.....	\$5,464
Non-matriculated tuition for a singular three-credit Ph.D. in nursing course .....	\$2,732
Doctoral dissertation continuation fee.....	\$1,200

### Other fees

Endicott employee registration fee per course .....	\$25
Late registration/late payment fee .....	\$50
Returned check fee .....	\$50
Graduation fee .....	\$200
Official transcript fee (each).....	\$6

## Payment

All tuition and fees are due at time of registration. Payment methods in person include cash or check. ACH payment, International Wire Transfer, Mastercard, Visa, American Express, and Discover are accepted online. Visit [endicott.edu/vanloan/bursar](http://endicott.edu/vanloan/bursar).

## Student health insurance

In compliance with the Commonwealth of Massachusetts program of Universal Health Care, institutions of higher education are required by law to ensure that undergraduate students registered for 12 or more credits per semester and graduate students registered for nine or more credits per semester are enrolled in a qualified health insurance plan. If you are not enrolled in such a plan, you must enroll in the plan offered through Endicott College. Cost of coverage is \$2,644 for undergraduate students and \$3,104 for graduate and doctoral students. The plan year is 8/19/19-8/18/20.

## Financial Aid

Financial Aid is available for eligible students who are matriculated in a program. Students should visit [vanloan.endicott.edu/financialaid](http://vanloan.endicott.edu/financialaid)

## Housing

Housing and meal plan options are available for full-time, matriculated graduate or undergraduate students. Please contact the Office of Residence Life at [reslife@endicott.edu](mailto:reslife@endicott.edu) for more information.

## Withdrawals/Refunds

Withdrawal from a course must be requested officially in writing and delivered to the Office of the Assistant Registrar at the Van Loan School, either in person or via email at [vsregistrar@endicott.edu](mailto:vsregistrar@endicott.edu). Failure to withdraw officially from a course once it has commenced will result in a grade of "F" on the college transcript.

### Refunds are permitted according to the date the withdrawal request is received:

#### For courses that are less than 2 weeks:

100% of tuition if requested before the start date of the course;  
50% if requested before the second day;  
No refund after the second day.

#### For courses that have 2 to 7 weeks:

100% of tuition if requested before the start date of the course;  
50% if requested at any time before the second week;  
No refund after the start of the second week.

#### For courses that have 8 to 12 weeks:

100% of tuition if requested before the start date of the course;  
75% of tuition if requested by the second week;  
50% of tuition if requested by the third week;  
No refund after the start of the third week.

#### For semester-long undergraduate courses:

100% of tuition before the start of the semester;  
80% of tuition within the first week of the semester;  
60% of tuition within the second week of the semester;  
40% of tuition within the third week of the semester;  
20% of tuition within the fourth week of the semester;  
No refund of tuition the fifth week and after.

#### For semester-long graduate and doctoral programs:

100% of tuition and doctoral fee if requested prior to the start of the semester;  
75% of tuition (no refund of doctoral fee) within one week of the first class of the semester;  
50% of tuition (no refund of doctoral fee) within two weeks of the first class of the semester;  
No refund of tuition or doctoral fee after fifteen days of the first class of the semester.

**Please note:** Application and registration fees are NOT refundable.

Endicott College complies with the refund policies as outlined in the Higher Education Amendments of 1998. First-time students who receive Title IV assistance should contact the Financial Aid Office to obtain the Title IV refund policy or review online in the college catalog at <http://catalog.endicott.edu>

## Registration options

- Online:** Matriculated students may register online through MyEndicott, the student database at [my.endicott.edu](http://my.endicott.edu)
- Email:** your completed registration form to [vsregistrar@endicott.edu](mailto:vsregistrar@endicott.edu). Please include your payment confirmation number in your email.
- Mail:** your completed registration form to: The Van Loan School at Endicott College. Please include your payment or payment confirmation number.
- Fax:** your completed registration form to 978-232-3000. Please include your online payment confirmation number. If you would like confirmation for the receipt of your faxed registration form email [vsregistrar@endicott.edu](mailto:vsregistrar@endicott.edu).
- In Person:** The Van Loan office hours are Monday through Friday, 9 a.m. – 5 p.m.

