Endicott College

376 Hale Street • Beverly, MA 01915 • (978) 232-2035, 232-2036

Fee Schedule, 2011–2012

	First Semester	Second Semester	Annual
Deposit Due Date†			
New Students: Upon Acceptance			
Payment Due Dates†	8/1/11	1/2/12	
Charges			
Undergraduate Tuition Rates	$13,365.00	$13,365.00	$26,730.00
Housing			
Traditional – Room Only, Multiple Occupancy	4,418.00	4,418.00	8,836.00
(please see other side for Traditional Hall names)			
Traditional – Room Only, with Build-Up Credit[1]	3,918.00	3,918.00	7,836.00
Williston/Gloucester/ Manchester/Hawthorne	5,648.00	5,648.00	11,296.00
Kennedy/Birchmont/Tower	5,270.00	5,270.00	10,540.00
Modular Apartments/Farmhouse/Ledge/Cliff/Rockport	4,830.00	4,830.00	9,660.00
Woodside Townhouse Singles	5,999.00	5,999.00	11,998.00
Single Room (optional)	750.00	750.00	1,500.00
Meal Plan Options			
Please see meal plan brochure for full descriptions of each option.			
Max Meal Plan *(Open to all students)*	1,962.00	1,962.00	3,924.00
Deluxe Meal Plan *(Open to all students)*	1,962.00	1,962.00	3,924.00
Flex Meal Plan *(Open to juniors and seniors and students living in apartments or mods with kitchens)*	1,962.00	1,962.00	3,924.00
Value Meal Plan *(Open to juniors and seniors and students living in apartments or mods with kitchens)*	1,630.00	1,630.00	3,260.00
Special Meal Plan *(Open to students on full-semester internship and commuting students only)*	1,130.00	1,130.00	2,260.00

ALL REQUESTS FOR MEAL PLAN CHANGES MUST BE MADE IN WRITING TO THE STUDENT DEVELOPMENT OFFICE.
Deadline to make Meal Plan changes for Fall 2011: September 20, 2011
Deadline to make Meal Plan changes for Spring 2012: February 6, 2012

Part-Time Undergraduate Tuition

Cost per credit hour			820.00 per credit

Miscellaneous Charges

Health Insurance [2]	1,130.00		1,130.00
General Curricular Fee, F.T. [3]	250.00	250.00	500.00
General Curricular Fee, P.T.	175.00	175.00	350.00
Nursing Clinical Course Fee (per semester)	175.00	175.00	350.00
Hospitality Program Course Fees			(HRT 315) 50.00
Student Support, Individual			
two hours per week	1,000.00	1,000.00	2,000.00
$500.00 additional hour per week/per semester			
Overload Fee [4]			
Cost per credit attempted			820.00 per credit
Late Payment Fee [5]		$100/	1% per month of overdue balance
Returned Check Fee			40.00
Campus Car Registration, Full-time Resident Student			300.00 per year
Campus Car Registration, Full-time Commuter Student			225.00 per year
Campus Car Registration, Part-time Student			100.00 per year
Room Change Fee	50.00		
Graduation Fee [6]			
(Associate and Bachelor degree candidates)		200.00	
Laptop Program Fee *(Interior Design majors)*	700.00	700.00	1,400.00
Laptop Program Fee *(Business majors – Seniors only)*	400.00	400.00	800.00

Please see other side of page for Notes, Explanations, and Payment Plan Information.

Notes and Explanations of Charges

† ***Enrollment/Continuation Deposit***

New full-time, day division students are required to pay a $500.00 *Enrollment/Continuation Deposit* by May 1 for Fall admission or by December 15 for Spring admission. This one-time deposit serves several purposes. For new accepted students, the deposit initially reserves a place at the College. It is non-refundable if the student fails to matriculate.

Once the student has matriculated at Endicott College, this non-interest bearing deposit will be fully refunded (less any outstanding financial obligations) upon the student's graduation or official notification of withdrawal. Official notification of withdrawal must be made by May 1st if not returning for the subsequent fall semester and December 1st if not returning for the subsequent spring semester. Students who participate in room selection or register for classes for the subsequent semester are not eligible for the deposit refund. Official notification of withdrawal can be by exit interview or in writing and sent to the College Ombudsperson at Endicott College. Notification after those dates will cause the deposit to be forfeited. An appeal of the forfeiture of the deposit may be made in writing to the College Ombudsperson. The deposit is also not refundable if the student participates in the room selection process and leaves residency without successfully completing the Change of Housing Status procedure as defined in the *Endicott College Student Handbook*. Deadline dates: December 15 for Spring semester or March 16 for Fall semester

If a student requests a leave of absence, the College will retain the deposit as a reservation to return. Written notice to change from a leave of absence status to a withdrawal must be received by the College Ombudsperson by the deadlines noted above in order to receive the refund.

This one-time deposit allows the student to register for each semester and participate in room selection each year with no additional deposits required for the entire period of enrollment if the student's account is in good standing.

Part-time students are not required to pay this deposit. If a student is accepted as a full-time student and has paid the $500.00 deposit, and then changes to part-time status, the deposit will be forfeited if the December 1st and May 1st notification deadlines are not met. If a part-time student changes to full-time, the student will be required to pay the deposit at the time the enrollment status is changed.

Notes:

Traditional Halls are: Alhambra, Bayview, Beacon, Brindle, Endicott, Hale, Marblehead, Reynolds, Stoneridge, Trexler, and Winthrop.

1. **Build-Up Credit**–A traditional, multiple occupancy room that has been built up to house one additional student will be billed at the traditional rate but may be eligible for the Build-Up Credit listed on the Fee Schedule. These rooms are given top priority for room change. Any student remaining in this situation after October 15 in the Fall semester or after March 1 in the Spring semester will receive the credit after the October 15 or March 1 deadline.
2. The Massachusetts Universal HealthCare Program requires all students with nine credit hours or more to have this coverage. This health insurance charge may be waived upon proof of comparable coverage and completion of the waiver form. This charge appears on the student's first bill with a brochure explaining the coverage. **The waiver form must be completed online by the published deadline or payment of the coverage will be required.**
3. The General Curricular Fee applies to all students and covers school-funded lab supplies, expenses, and several student services and activities.
4. This fee applies to students carrying more than 18 credits per semester.
5. Payment for semester tuition, room and board charges is due by 8/1/11 and 1/2/12. A $100 late payment fee will be assessed to accounts not financially cleared by these dates. In addition, 1% per month will be assessed on outstanding balances for each subsequent month.
6. The Graduation Fee covers a variety of student activities associated with commencement, including degree audit, preparation of diploma, cap and gown, yearbook, and graduation events and ceremonies.

Failure to meet payment dates for the above fees or other campus-related charges (i.e. telephone, library fees, parking fines, etc.) may result in the withholding of grades and transcripts or more stringent steps. It is the student's responsibility to view his or her bill online and grant access to a parent or guardian to view the bill online. It is the student's responsibility to be sure that payment is made by the published due dates to avoid a $100.00 late fee and interest charges. If the student's account becomes delinquent, a report may be filed with a credit bureau, and the student will be responsible for all reasonable collection costs, including attorney's fees and other charges necessary for the collection of the debt. It is the student's responsibility to read and understand the fee schedule, due dates, and refund policy pertaining to withdrawals.

Monthly Payment Plans

Endicott College provides an interest-free, debt-free way to spread tuition payments over a number of months through a private payment plan provider. The payment plan is not a loan, so there are no interest payments, only a low enrollment fee. You will have the option to make your payments online or by mail with your monthly statement, or you can sign up for recurring payments via electronic check. Once you are enrolled, you can manage your account online, allowing you to view your account information and status and to make payments any time – day or night. Visit www.endicott.edu/e-bill, then select "Tuition Management Services" from the menu options and follow the instructions to enroll.