



WINTER INTERSESSION VEHICLE STORAGE

As a student of Endicott College you are permitted to store your vehicle on campus during the winter intersession period. However, you must meet the following requirements in order to leave your vehicle. If you do not meet the requirements or do not have a winter permit and leave your vehicle on campus, it will be towed off campus and stored at **your expense**.

1. You **must** be a full-time or part-time registered student returning for the spring semester.
2. You **must** live more than 800 miles away from the Endicott College.
3. You **must** have a current academic year decal and vehicle registration on file with Campus Safety.
4. You **must** have insurance on the vehicle and a current license plate attached to the vehicle while it is stored on campus. Endicott College is not responsible for any damage done to vehicles stored on campus during the winter intersession.

Instructions for storing your vehicle:

1. All vehicles are to be stored in the “AB” Lot at the main entrance to Endicott College. Please park in the lot behind the Chapel. ***The campus will be under a snow alert during the intersession and if you park your vehicle in any other area it will be towed to the proper lot at your expense.***
2. Please use the parking spaces along the grass Hale Street side of the parking lot. If you do not park along the Hale Street side your vehicle will be relocated and you will be charged towing fees.
3. Please back your vehicle into the parking space. When you return next semester it will make it easier to get to the battery if your vehicle will not start.

4. Please park between and not on the yellow lines. The Physical Plant will be repainting the yellow lines over the winter.
5. If you choose to cover your vehicle you may do so. Please make sure the cover is securely attached to your vehicle. Neither Campus Safety nor any other Endicott College personnel is responsible for reattaching the cover if it blows off during the winter.
6. If your vehicle has an anti-theft alarm, please disable it. Should it go off, Campus Safety has no way of silencing it.

Please fill out the form on the next page and return it to Campus Safety when you drop off your vehicle. A Campus Safety Officer must inspect your vehicle once it is parked in the "AB" Lot in order to see that it meets the requirements for winter intersession parking and is parked in accordance with the instructions.

WINTER INTERSESSION PARKING PERMIT

NAME _____

VEHICLE MAKE _____ MODEL _____

COLOR _____ DECAL # _____

STATE _____ LIC PLATE # _____

EMERGENCY PHONE # _____

DATE DEPARTING CAMPUS _____

DATE RETURNING TO CAMPUS _____

I HAVE READ AND UNDERSTAND THE PRECEEDING RULES FOR
STORING MY VEHICLE ON CAMPUS DURING THE WINTER
INTERSESSION. BY SIGNING THIS FORM, I ACKNOWLEDGE THAT
ENDICOTT COLLEGE IS NOT RESPONSIBLE FOR ANY DAMAGE
DONE TO MY VEHICLE DURING THE WINTER INTERSESSION
AND THAT ENDICOTT COLLEGE WILL NOT PAY FOR ANY
TOWING FEES I MAY INCUR.

Student Signature

Date

Inspected by

Date