ENDICOTT COLLEGE FACULTY/STAFF WEB CONTENT POLICIES

1. All Endicott College web content should comply with all laws governing copyrights, trademark, intellectual property, libel and privacy.

2. No Endicott College web content should promote illegal activity of any kind.

3. No Endicott College web content should use threatening, harassing or slanderous language.

4. No Endicott College web content should violate any policy, rule, or regulation of the College. All College policies apply. These are published in the Student Handbook, the Faculty Handbook, and the Employee Policies and Procedures Manual.

5. All Endicott College web content shall be used for Endicott related information and activities only.

6. Links to off-campus, non- Endicott College web servers and websites will be allowed, but these links must have an educational objective, and must link to sites that do not contain content considered sexually explicit, profane, obscene, harassing, fraudulent, racially offensive, defamatory, unlawful or not consistent with the Endicott College mission or policies as stated in web content policy # 4.

7. Any links leading to a non-Endicott website or web server must display a disclaimer stating that the user is leaving the Endicott College website and that Endicott College is not responsible for any content, information or opinions contained therein.*

8. Third-party advertising or commercial promotion of non-Endicott entities is not allowed on, or to be linked from, Endicott web sites.

9. No banner or pop up advertising, or links to web sites that contain banner or pop up advertising, will be allowed on Endicott related sites.

10. Links that result in personal gain are not permitted. This includes faculty or staff web content that is of a commercial or business nature or designed to promote a non-Endicott related commercial or business activity or venture of any kind or of any entity.

11. Links to personal websites that promote, discuss, or display a faculty or staff member's academic or professional work and/or affiliations are permitted.

12. Failure to comply with any of these policies may result in the removal of off-site links from Endicott College web pages or web content from Endicott College web servers without prior warning. Repeated compliance failures will be reported to the appropriate V.P., Dean or Director and will result in loss of Faculty/ Staff profile privileges and possible further action by the College.

13. Faculty and Staff should discuss any questions regarding appropriate web content with their School Dean, Department Director, or President\'s Council representative.

August 2008

*Hyperlink Disclaimer

You Are Being Directed to Another Web Site

You will be taken to an external web site that is not affiliated with Endicott College. As such, it may operate under a different privacy policy and/or level of security. Endicott College accepts no responsibility nor does it endorse, guarantee or monitor content, availability, viewpoints, products or services that are offered on external web sites.