

ENDICOTT COLLEGE

376 Hale Street • Beverly, MA 01915 • (978) 232-2199 • FAX: (978) 232-3000 • Email: gpsadmissions@endicott.edu

Van Loan School of Graduate and Professional Studies APPLICATION FOR GRADUATE ADMISSION: MASTER OF EDUCATION (M.ED.)

ALL APPLICANTS:

Admission to a graduate program requires a Bachelor degree from an accredited college. To be considered for admission a candidate must submit the following to Van Loan School Admissions, Endicott College, 376 Hale Street, Beverly, MA 01915:

1. Completed Application and non-refundable \$50.00 Application Fee (check made payable to Endicott College)
2. Two Letters of Recommendation (one academic reference and one professional reference is desired)
3. Official Transcripts of all post-secondary academic work sent directly from the institution(s) including confirmation of undergraduate degree and any other graduate work
4. Essay of 250–500 words on career goals and motivation for graduate study
5. Official score report of either the Miller Analogies Test (MAT) or the Graduate Record Exam (GRE).
Not required for T.I.E.S. and International Education programs.
6. Test of English as a Foreign Language (TOEFL) for all students whose native language is not English; minimum score of 550 (paper-based) or 79 (iBT) is required
7. Interview with the Program Director and/or Vice President of the Van Loan School
8. Applicants for the Master of Education in Arts and Learning must also submit documentation of artistic involvement /skill, i.e. portfolio, performance history, or written statement explaining artistic interest and involvement

In addition:

MASSACHUSETTS EDUCATOR INITIAL LICENSURE APPLICANTS:

1. Evidence of passing scores on the Communication and Literacy Test (MTEL)
2. Evidence of passing scores on the General Curriculum Test (results required prior to teaching practicum)
3. Copy of all Massachusetts teacher licenses, if any

MASSACHUSETTS EDUCATOR PROFESSIONAL LICENSURE APPLICANTS:

1. Evidence of passing scores on the Communication and Literacy Test (MTEL)
2. **Specific Licensure Requirements by Program:**
 - a) *Early Childhood Education (PreK-2) and Elementary Education (1-6)*
Copy of Massachusetts Initial License in Early Childhood (PreK-2) or Elementary Education (1-6)
 - b) *Reading and Literacy*
Copy of Massachusetts Initial License in Reading
 - c) *Special Needs: Moderate Disabilities*
Copy of Massachusetts Initial License in Moderate Disabilities for the appropriate grade level
 - d) *Special Needs: Severe Disabilities (All)*
Copy of Massachusetts Initial License in Severe Disabilities (All)

All admissions requirements must be satisfied in order to be formally accepted, or matriculated, in the degree program. Students must be formally admitted to a program before the completion of six (6) Endicott credits.

INTENDED PROGRAM OF STUDY:

- Arts and Learning
 Athletic Administration
 Organizational Management
 Reading and Literacy: Initial Licensure Professional Licensure Non-licensure Licensure Only
 Elementary Education (1–6): Initial Licensure Professional Licensure Non-licensure Licensure Only
 Early Childhood Education (PreK–2): Professional Licensure
 Secondary Education: Initial Licensure: 5–8 9–12, Content Area _____ Non-licensure
 Accelerated Secondary Teacher Preparation Program Initial Licensure: 5–8 8–12, Content Area _____

Special Needs Programs – Please check all that apply:

- Severe Disabilities (All) Moderate Disabilities: PreK–8 5–12
 Initial Licensure Professional Licensure Non-licensure Licensure Only

Applied Behavior Analysis Programs – Please check all that apply: On-site Online/Hybrid

- Special Needs with ABA Certificate: Initial Licensure Professional Licensure Licensure Only Non-licensure
 Severe Disabilities (All) Moderate Disabilities: PreK–8 5–12
 Autism with ABA Certificate
 Autism with ABA Certificate and Initial Licensure: Severe Disabilities (All) Moderate Disabilities: PreK–8 5–12
 ABA Certificate Only (Prerequisite: current enrollment in or completion of a Master's degree program)
 Autism Certificate Only (Prerequisite: a Master's degree in a related field)

The Institute for Educational Studies (TIES) Programs: (Online) Please see online application at www.ties-edu.org

- Integrative Learning Montessori Integrative Learning

International Education Program: Please see online application at www.endicott.edu/GradProf/GPSGradMEDInterEdu.aspx

- International Education International Education Administration International Education Athletic Administration
 International Education with English as a Second Language (ESL) Specialization
 International Education Special Needs with an ABA (Applied Behavioral Analysis) Certificate ABA Certificate Only

Name: _____
Last/Family Name (Former) First Middle

PERSONAL INFORMATION

Social Security Number _____ - _____ - _____

Male Female

Full Name _____
Last/Family Name First Middle Former Preferred First

Permanent Mailing Address _____

City _____ State or Country _____ Zip or Postal Code _____

Telephone (H) (_____) _____ (W) (_____) _____

Cell Phone (_____) _____ FAX (_____) _____

E-mail Address(es) _____

Date of Birth _____ - _____ - _____ Place of Birth _____
Month Day Year City, State, Country

Marital Status: Single Married Widowed Separated/Divorced

PLANNED DATE OF ENROLLMENT:

Fall semester: Year _____

Spring semester: Year _____

Summer semester: Year _____

CITIZENSHIP:

U.S. Citizen

International Citizen of _____

Resident Alien

Non-Resident Alien, Visa type: _____

LOCATION OF PROGRAM

Site where classes will be taken: _____

Have you ever applied to the Van Loan School of Graduate and Professional Studies? Yes No

If yes: year(s) _____ program(s) _____

Have you ever been a student at Endicott College? Yes No

If yes, year(s) _____

RACE AND ETHNICITY

Optional Information *

Are you Hispanic or Latino? (choose only one)

Yes, Hispanic or Latino

No, not Hispanic or Latino

What is your race? (choose one or more)

American Indian/Alaskan Native

Native Hawaiian/other Pacific Islander

Unknown/Other (explain) _____

Black/Non-Hispanic

Asian

White

** These questions are being asked to furnish statistics, as required by the Department of Education.*

EMPLOYMENT INFORMATION

Current Employer _____ Dates of Employment _____

Street Address _____

City _____ State _____ Zip _____

Job Title _____ Name of Supervisor _____

Previous Employer _____ Dates of Employment _____

Street Address _____

City _____ State _____ Zip _____

Job Title _____ Name of Supervisor _____

COLLEGE INFORMATION

Please list all institutions you have attended; include dates of attendance and degrees awarded:

Undergraduate College(s):

Institution _____

Location _____

Dates Attended _____ Credits _____ Degree _____ Major _____

Institution _____

Location _____

Dates Attended _____ Credits _____ Degree _____ Major _____

Graduate College(s):

Institution _____

Location _____

Dates Attended _____ Credits _____ Degree _____

Institution _____

Location _____

Dates Attended _____ Credits _____ Degree _____

REFERRAL

Please indicate how you became interested in Endicott College's M.Ed. programs:

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Internet Search | <input type="checkbox"/> Word of Mouth | <input type="checkbox"/> Advertisement (print) | <input type="checkbox"/> Information Session |
| <input type="checkbox"/> Web Site | <input type="checkbox"/> Past or Current Student | <input type="checkbox"/> Advertisement (radio) | <input type="checkbox"/> Family/Relative |
| | | | <input type="checkbox"/> Other _____ |

I hereby make application for the herein named student and agree to the fees, terms, and conditions as set forth in the *Graduate Catalog*. In consideration of the undertaking by the Van Loan School of Graduate and Professional Studies to process this form, the undersigned agrees that the furnished information on the application form, together with all information and materials of any kind received by the Van Loan School of Graduate and Professional Studies from any source, or prepared by anyone at its request, shall be completely confidential and shall not be disclosed to anyone, including the candidate and his or her family, except that the Vice President and Dean of the School of Graduate and Professional Studies may, for official purposes at his or her discretion, disclose any part or all thereof to such person or persons as required by the application law.

Signature of Applicant _____ Date _____

Please be aware that the Commonwealth of Massachusetts may change licensure requirements. Students are advised to contact the Massachusetts Department of Education for specific, current licensure requirements. Current licensure regulations may be accessed at www.doe.mass.edu

Endicott College is an affirmative action/equal opportunity employer and is committed to the principles of equal employment and complies with all federal, state, and local laws and regulations advancing equal employment. The College's objective is to employ individuals qualified and/or trainable for open positions by virtue of job-related education, training, experience, and qualifications without regard to sex, race, religion, color, age, physical disability, sexual orientation, national or ethnic origin or citizenship, veteran status, genetic information, pregnancy, or any other status protected by law.

Endicott College is accredited by the New England Association of Schools and Colleges.