

# ENDICOTT COLLEGE

376 Hale Street • Beverly, MA 01915 • (978) 232-2199 • FAX: (978) 232-3000

Email: [gpsadmissions@endicott.edu](mailto:gpsadmissions@endicott.edu)

## *Van Loan School of Graduate and Professional Studies*

### APPLICATION FOR GRADUATE ADMISSION: MASTER OF ARTS IN INTERIOR DESIGN ~ MASTER OF FINE ARTS IN INTERIOR DESIGN

#### Instructions:

1. Please **TYPE** or **PRINT** the answers to ALL questions.
2. Return the completed application along with a non-refundable fee of \$50.00; make checks payable to Endicott College. Please remember to sign and date the application.
3. Arrange to have the following sent along with your application or under a separate cover to the Van Loan School of Graduate and Professional Studies, 376 Hale Street, Beverly, MA 01915:
  - a. Complete, official transcripts from all undergraduate and graduate course work.
  - b. Two letters of recommendation.
  - c. A statement of professional goals.
  - d. All students for whom English is not a first language must submit scores from the Test of English as a Foreign Language (TOEFL). Code: 3369  
For information on applying for the test, see the TOEFL website at [www.toefl.org](http://www.toefl.org) or write to TOEFL, Box 899, Princeton, NJ 08540, USA.
  - e. Design portfolio
  - f. An admission interview is required of all candidates; please call Graduate and Professional Studies at (978) 232-2199 to make arrangements.

#### Intended Master's Degree Program of Study – Please check one:

Master of Arts in Interior Design

Master of Fine Arts in Interior Design

#### Intended Concentration – Please check one:

Commercial/Institutional Interior Environments

Healthcare Interior Environments

Residential Interior Environments

Sustainable Interior Environments

**Planned Date of Enrollment:** Year: \_\_\_\_\_ Semester:  Fall  Spring  Summer Session

**Location where classes will be taken:** \_\_\_\_\_

#### Interior Design Summer Intensive Program

MFA/MA applicants without an undergraduate degree in interior design or architecture should apply for admittance into the Summer Intensive Program. This six-week program (two three-week sessions) will provide all prerequisite coursework for matriculation into either the MFA or MA in Interior Design.

#### Citizenship:

U.S. Citizen  International Citizen of (country) \_\_\_\_\_

Resident Alien  Non-Resident Alien, Visa type \_\_\_\_\_

### PERSONAL INFORMATION

Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  Male  Female

Full Name \_\_\_\_\_  
Last/Family Name First Middle Former Preferred First

Permanent Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State or Country \_\_\_\_\_ Zip or Postal Code \_\_\_\_\_

Telephone (H) (\_\_\_\_\_) \_\_\_\_\_ (W) (\_\_\_\_\_) \_\_\_\_\_

Cell Phone (\_\_\_\_\_) \_\_\_\_\_ FAX (\_\_\_\_\_) \_\_\_\_\_

E-mail Address(es) \_\_\_\_\_

Date of Birth \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Place of Birth \_\_\_\_\_  
Month Day Year City, State, Country

Marital Status:  Single  Married  Widowed  Separated/Divorced

Have you ever applied to the Van Loan School of Graduate and Professional Studies?  Yes  No

If yes: year(s) \_\_\_\_\_ program(s) \_\_\_\_\_

Have you ever been a student at Endicott College?  Yes  No If yes, year(s) \_\_\_\_\_

## EMPLOYMENT INFORMATION

Current Employer \_\_\_\_\_ Dates of Employment \_\_\_\_\_  
Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Job Title \_\_\_\_\_ Name of Supervisor \_\_\_\_\_

Previous Employer \_\_\_\_\_ Dates of Employment \_\_\_\_\_  
Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Job Title \_\_\_\_\_ Name of Supervisor \_\_\_\_\_

## HIGH SCHOOL INFORMATION

Please list all high schools you have attended; include dates of attendance and diploma awarded:

High School \_\_\_\_\_  
Location \_\_\_\_\_ Dates Attended \_\_\_\_\_ Year of Graduation \_\_\_\_\_

High School \_\_\_\_\_  
Location \_\_\_\_\_ Dates Attended \_\_\_\_\_ Year of Graduation \_\_\_\_\_

## COLLEGE INFORMATION

Please list all institutions you have attended; include dates of attendance and degrees (if any) awarded:

Institution \_\_\_\_\_ Location \_\_\_\_\_  
Dates Attended \_\_\_\_\_ Credits \_\_\_\_\_ Degree \_\_\_\_\_ Major \_\_\_\_\_

Institution \_\_\_\_\_ Location \_\_\_\_\_  
Dates Attended \_\_\_\_\_ Credits \_\_\_\_\_ Degree \_\_\_\_\_ Major \_\_\_\_\_

## DISTINCTIONS/ACTIVITIES/AWARDS

Date(s)	Distinction/Activity/Award	Description
_____	_____	_____
_____	_____	_____

## RECOMMENDATIONS

Please provide two letters of recommendation from individuals who, in your opinion, are qualified to judge your ability to do college work. The completed letters should be sent directly to the Van Loan School of Graduate and Professional Studies at Endicott College, 376 Hale Street, Beverly, MA 01915.

Please list the names of the persons from whom you have requested a recommendation:

Name	Position/Title	Relationship
_____	_____	_____
_____	_____	_____

## REFERRAL

Please indicate how you became interested in Endicott College's Master's programs in Interior Design:

- |  |  |  |                                      |
|--|--|--|--------------------------------------|
| <input type="checkbox"/> Internet Search | <input type="checkbox"/> Word of Mouth           | <input type="checkbox"/> Advertisement (radio) | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Web Site        | <input type="checkbox"/> Past or Current Student | <input type="checkbox"/> Reputation            |                                      |
| <input type="checkbox"/> Alumni          | <input type="checkbox"/> College Fair            | <input type="checkbox"/> Information Session   |                                      |
| <input type="checkbox"/> Friend          | <input type="checkbox"/> Advertisement (print)   | <input type="checkbox"/> Family/Relative       |                                      |

### Race and Ethnicity – Optional Information \*

*\* These questions are being asked to furnish statistics, as required by the Department of Education.*

Are you Hispanic or Latino? (choose only one)	What is your race? (choose one or more)	
<input type="checkbox"/> Yes, Hispanic or Latino	<input type="checkbox"/> American Indian/Alaskan Native	<input type="checkbox"/> Black/Non-Hispanic
<input type="checkbox"/> No, not Hispanic or Latino	<input type="checkbox"/> Native Hawaiian/other Pacific Islander	<input type="checkbox"/> Asian
	<input type="checkbox"/> Unknown/Other (explain)	<input type="checkbox"/> White

I hereby make application for the herein named student and agree to the fees, terms, and conditions as set forth in the Graduate Catalog. In consideration of the undertaking by the Van Loan School of Graduate and Professional Studies to process this form, the undersigned agrees that the furnished information on the application form, together with all information and materials of any kind received by the Van Loan School of Graduate and Professional Studies from any source, or prepared by anyone at its request, shall be completely confidential and shall not be disclosed to anyone, including the candidate and his or her family, except that the Vice President and Dean of the School of Graduate and Professional Studies may, for official purposes at his or her discretion, disclose any part or all thereof to such person or persons as required by the application law.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_