



OFFICE OF UNDERGRADUATE INTERNATIONAL PROGRAMS STUDY ABROAD BILLING AND PAYMENT POLICY

Depending on our partner, the exchange rate, services provided and/or the cost of living of the destination, study abroad program fees vary significantly. To keep things simple for Endicott students, we have developed two distinct billing models, designated as “GREEN” or “BLUE” (demonstrating our school pride, of course). Please contact the Office of Undergraduate International Programs to determine if your program is “GREEN” or “BLUE.”

All program fees related to your study abroad experience will be billed through Endicott College.

Your Endicott bill will include the following:

Tuition: Endicott's tuition, unless the tuition of the study abroad program is higher.

Housing: the housing costs of the program to which you have been accepted. On some programs, this cost includes some meals.

Fees: Some programs have additional activity, insurance, and course fees. Special insurance coverage is often a requirement of the federal government in the country where you will study and cannot be waived even though you carry coverage from home. If a fee is refundable, you are responsible for paying this fee.

\$300 Study Abroad Fee: Along with tuition costs, this fee includes maintenance of your status as a full time student at Endicott, transfer of your credits and grades toward your degree requirements at Endicott, application of your federal financial aid and some of your institutional aid (see Financial Aid information below) to your study abroad costs, assistance of the Office of Undergraduate International Programs before, during and after your semester abroad, and coverage by HTH International Travel Insurance (if you are not provided coverage by your host institution/ program provider).

Financial Aid: All loans and non-institutional financial aid, including federal and state aid, is portable unless a restriction is stipulated by the provider. In an effort to put our study abroad programs within the reach of every student, Endicott allows Endicott merit and need-based financial aid to be used for study abroad programs subject to certain limitations. Programs with lower tuition costs allow Endicott to offer greater financial assistance than do programs with higher tuition costs.

1.) *Endicott College International Campus Study Abroad Programs.* Students studying abroad at the College for International Studies in Madrid will pay the Endicott tuition. For students who are already receiving Endicott aid, full Endicott merit and need-based aid will be awarded. In addition, the student will receive a study abroad scholarship of \$3,000, regardless of financial need.

2.) “GREEN” programs: Programs whose tuition is at least \$2000 than Endicott College's tuition, students who are already receiving Endicott aid:

- **FOR FALL SEMESTERS:** will receive a maximum limit of \$4,500 need-based aid and 75% of merit-based aid for FALL semester abroad programs.
- **FOR SPRING SEMESTERS:** will receive a maximum limit of \$3,500 need-based aid and 50% of merit-based aid for SPRING semester abroad programs.

3.) “BLUE” programs: Programs whose tuition is within \$2000 of, equal to, or greater than Endicott College's tuition.

- **FOR FALL SEMESTERS:** will receive a maximum limit of \$3,500 need-based aid and 75% of merit-based aid for FALL semester abroad programs.
- **FOR SPRING SEMESTERS:** will receive a maximum limit of \$2,500 need-based aid and 50% of merit-based aid for SPRING semester abroad programs.

Endicott reserves the right to determine the classification of each study abroad program. Such determination will be made by March 1 of each year. Any financial aid award may be modified by the Financial Aid department depending on institution selected by the student. For a list of program costs, please contact Lindsey Hery, Study Abroad Advisor in the Office of Undergraduate International Programs, lhery@endicott.edu. For specific questions about individual financial aid awards, please contact Marcia Toomey, Director of Financial Aid, mtoomey@endicott.edu.

Study Abroad Non-Refundable Deposit and Cancellation Policy

In order to secure Endicott student’s opportunity to participate in a study abroad program, the College will submit a deposit to the study abroad provider or host organization on the student’s behalf. If the student does not attend the study abroad program for any reason whatsoever, the student will be obligated to reimburse the College the full amount of any and all non-refundable deposit(s) and payment(s) made on his/her behalf. Additionally, any other fees incurred as a result of a students’ cancellation are the responsibility of the student. Failure to reimburse the College may affect the student’s ability to register or enroll in classes at the College. The student must understand that his/her decision to cancel his/her study abroad plans may affect his/her housing and class registration on campus.

I have read the Endicott College Study Abroad Billing and Payment Policy, understand my financial obligations, and agree to the terms.

Student Signature

Date

Printed Name: _____

Signed by parent: _____ Date: _____
 (if participant is under 18 years of age)