

## 2024–25 Graduate, Van Loan & Professional Studies Fee Schedule

### Undergraduate (per credit hour)

Degree Completion application fee* (non-refundable).....	\$25
Van Loan School audit fee for undergraduate course.....	\$232
ESL levels 0, 1, 2, 3 .....	\$150
ESL levels 4 & 5 .....	\$416
Day school audit fee .....	\$696
Day school part-time curricular fee (per semester).....	\$275
Day school tuition rate .....	\$1,172
Van Loan, Degree Completion.....	\$416
RN to BSN.....	\$416
Accelerated Bachelor in Nursing (ABSBN) .....	\$1,160

### Graduate (per credit hour)

Master's degree application fee* (non-refundable).....	\$50
Applied Behavior Analysis (M.S.) .....	\$682
Autism courses .....	\$682
Applied Behavior Analysis tool fee .....	\$1,000
Athletic Training (M.S.).....	\$870
Bioinformatics (M.S.) .....	\$1,133
Business (MBA) (Part-Time, Online).....	\$985
Business (MBA) (Full Time/Fifth Year).....	\$870
Education (M.Ed.).....	\$587
Organizational Behavior & Learning (M.S.).....	\$587
Reading & Literacy (M.S.).....	\$587
Healthcare Management (M.S.).....	\$870
Homeland Security (M.S.).....	\$870
Information Technology (M.S.).....	\$870
Interior Architecture (M.A.).....	\$870
Nursing (M.S.).....	\$923
FNP Clinical course fee per course (NUR568 and NUR570) .....	\$265
Sports Leadership (M.S.).....	\$587
Graduate Audit Fee (three-credit course) .....	\$300

### Certificate Programs (per credit hour)

Certificate application fee* (non-refundable).....	\$50
Applied Behavior Analysis Certificates	
Autism .....	\$682
Board Certified Behavior Analyst.....	\$682
Applied Behavior Analysis.....	\$682
Childhood Clinical Disorders .....	\$682
Mental Health .....	\$682
Organizational Behavior Management .....	\$682
Business Certificates	
Mini Masters/Business Certificates.....	\$870
Education Certificates	
Online Teaching .....	\$587
Social Justice in Education .....	\$587
Social/Emotional Development.....	\$587
Elementary Education .....	\$587
Secondary Education .....	\$587
Special Ed Moderate Disabilities .....	\$587
Special Ed Severe Disabilities .....	\$587
Pathway for Practicum Special Ed PreK-8 .....	\$587
Pathway for Practicum Special Ed 5-12 .....	\$587
Coaching.....	\$587
International Education Administration.....	\$587
Nursing Certificates	
Family Nurse Practitioner .....	\$923
Nursing Administrator .....	\$923
Nursing Education.....	\$923

### Doctoral (per credit hour)

Doctoral degree application fee* (non-refundable) .....	\$50
Applied Behavior Analysis (Ph.D.) .....	\$1,015
Higher Education (Ph.D., Ed.D.).....	\$1,133
Doctor of Nursing Practice (DNP).....	\$1,015
Nursing (Ph.D.).....	\$1,133
Doctoral dissertation continuation fee.....	\$1,655

### Other Fees

Official transcript fee (each).....	\$6
Endicott employee registration fee per course.....	\$25
Late registration/late payment fee .....	\$50
Returned check fee .....	\$50
Graduation fee .....	\$200

*Application fees are waived for Endicott alumni and veteran and military personnel.*  
**Please see other side of page for notes, explanations, and payment plan information.**

## Payment

All tuition and fees are due at time of registration. Payment methods in person include cash or check. ACH payment, International Wire Transfer, Mastercard, Visa, American Express, and Discover are accepted online. Visit [my.endicott.edu](http://my.endicott.edu) and log in to make payment.

## Student Health Insurance

In compliance with the Commonwealth of Massachusetts program of Universal Health Care, institutions of higher education are required by law to ensure that undergraduate students registered for 12 or more credits per semester are enrolled in a qualified health insurance plan. If you are not enrolled in such a plan, you must enroll in the plan offered through Endicott College. Cost of coverage is \$2,868 for undergraduate students.

## Financial Aid

Financial aid is available for eligible students who are matriculated in a program. Visit [vanloan.endicott.edu/financialaid](http://vanloan.endicott.edu/financialaid) for more information.

## Housing

Housing and meal plan options may be available for full-time, matriculated graduate or undergraduate students. Please contact the Office of Residence Life at [reslife@endicott.edu](mailto:reslife@endicott.edu) for more information.

## Withdrawals/Refunds

Withdrawal from a course must be requested officially in writing and delivered to the Office of Graduate & Professional Studies Registrar either in person or via Endicott email at [gpsregistrar@endicott.edu](mailto:gpsregistrar@endicott.edu). Failure to withdraw officially from a course once it has commenced will result in a grade of "F" on the College transcript. Semester-long undergraduate courses comply with the add/drop dates and policies within Endicott's traditional academic calendar (September–December, end of January–May). The academic calendar is available online at [endicott.edu/academic-calendar](http://endicott.edu/academic-calendar).

Students in semester-long graduate and doctoral courses may enroll in courses within the first seven days of the start of a course. Student in accelerated undergraduate and graduate courses may enroll in a course up to and including the first day of the course. Students in semester-long graduate and doctoral courses and students in accelerated undergraduate and graduate courses may drop a course within seven days of the start of the course. Students in semester-long graduate and doctoral courses and accelerated undergraduate and graduate courses must withdraw at least seven days prior to the last day of the class to receive a W on their College transcript. Students who withdraw within the last seven days of a course receive a WX on their College transcript. Failure to withdraw will result in an "F" on their College transcript.

### Refunds are permitted according to the date the withdrawal request is received:

- 100% of tuition if requested before the second week (7th day of the course);
- 50% if requested after the second week but prior to the third week (14th day of the course);
- No refund after the start of the third week.

**Please note:** Application and registration fees are NOT refundable.

Endicott complies with the refund policies as outlined in the Higher Education Amendments of 1998. First-time students who receive Title IV assistance should contact the Financial Aid Office to obtain the Title IV refund policy or review in the College catalog.

## Registration Options

- Online:** Matriculated students may register online through MyEndicott, the student database at [my.endicott.edu](http://my.endicott.edu).
- Email:** Your completed registration form to [gpsregistrar@endicott.edu](mailto:gpsregistrar@endicott.edu). Please include your payment confirmation number in your email.
- Mail:** Your completed registration form to: Graduate & Professional Studies Registrar's Office. Please include your payment or payment confirmation number.
- Fax:** Your completed registration form to 978-232-2255. Please include your online payment confirmation number. If you would like confirmation for the receipt of your faxed registration form email [gpsregistrar@endicott.edu](mailto:gpsregistrar@endicott.edu).
- In Person:** The Registrar's Office is located at 376 Hale St., Beverly, MA 01915. Office hours are Monday through Friday, 9 a.m.–5 p.m.